SIPOC Model

When thinking about organizational design, it’s helpful to visualize it as a system. Picture a packaging plant: it takes in raw materials like apples, labels, and crates, and turns them into fruit for sale at the local grocery store. Like this packing plant, your organization takes some kind of input and turns it into a useful output.

To get started, make a list of the most important elements in these categories:

**Suppliers**- who are the people or organizations that provide you with resources you use to provide your services (or goods)?

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**Inputs**- what specific resources or raw materials must you have to provide your services (or goods)?

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**Processes**- what are the key processes or “core processes” that help you take inputs and turn them into useable services or goods?

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**Outputs** - What specific services or goods do you provide to constituents or customers?

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**Customers** - Who are major groups of people or organizations you provide services or good to?

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Once you’ve made a list of these elements, you can place them into a visual model like this. Use the model to describe your organization as it currently exists. You can then ask critical questions about how it can be redesigned or improved.

**Process Diagram:**

**INPUTS**

**PROCESSES**

**OUTPUTS**